



# SCHATTEN PROPERTIES

Management Company, Inc.

## APPLICATION FOR RENTAL

Property: \_\_\_\_\_

Apt. Size: \_\_\_\_\_ Date Needed: \_\_\_\_\_ Lease Term Needed: \_\_\_\_\_

### Contact Information:

Applicant Name: \_\_\_\_\_ Jr./Sr.

First

Middle

Last Name

Phone: (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ Email Address: \_\_\_\_\_

Home Phone

Cell Phone

Date of Birth: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ State of License: \_\_\_\_\_

If Applicable: Resident Referral Name: \_\_\_\_\_ Apt. #: \_\_\_\_\_

Why are you leaving your last residence? \_\_\_\_\_

### Current Address:

\_\_\_\_\_

Street Address

City

State

Zip

\_\_\_\_\_

Monthly Payment

Rent/Own

Community/Owner's Name

Phone # / Fax #

### Previous Address:

\_\_\_\_\_

Street Address

City

State

Zip

\_\_\_\_\_

Monthly Payment

Rent/Own

Community/Owner's Name

Phone # / Fax #

Have you ever been evicted? Yes \_\_\_\_\_ No \_\_\_\_\_ If Yes, why? \_\_\_\_\_

### Employment:

\_\_\_\_\_

Present Employer's Name

Supervisor

Phone #

\_\_\_\_\_

Position

Monthly Wages/Hourly Rate

Hire Date

\_\_\_\_\_

Previous Employer's Name

Supervisor

Phone #

\_\_\_\_\_

Position

Monthly Wages/Hourly Rate

Hire Date

Additional Sources of Income: \_\_\_\_\_ \$ \_\_\_\_\_

Monthly Amount

### Other:

Have you ever been arrested/convicted of a misdemeanor or felony? \_\_\_\_\_ If yes, explain: \_\_\_\_\_

### Occupants:

List Name, Date of Birth and Social Security Number of all other persons to occupy unit:

1. \_\_\_\_\_ DOB: \_\_\_\_\_ SS#: \_\_\_\_\_

2. \_\_\_\_\_ DOB: \_\_\_\_\_ SS#: \_\_\_\_\_

3. \_\_\_\_\_ DOB: \_\_\_\_\_ SS#: \_\_\_\_\_

4. \_\_\_\_\_ DOB: \_\_\_\_\_ SS#: \_\_\_\_\_

5. \_\_\_\_\_ DOB: \_\_\_\_\_ SS#: \_\_\_\_\_

6. \_\_\_\_\_ DOB: \_\_\_\_\_ SS#: \_\_\_\_\_

**Pets: \*\*\* \_\_\_\_\_pet(s) (under \_\_\_\_\_lbs at maturity) permitted per apartment. \*\*\***

Pet Name: \_\_\_\_\_ Breed \_\_\_\_\_ Color \_\_\_\_\_ Weight At Maturity \_\_\_\_\_lbs

Pet Name: \_\_\_\_\_ Breed \_\_\_\_\_ Color \_\_\_\_\_ Weight At Maturity \_\_\_\_\_lbs

No animals, birds or pets of any kind shall be brought or kept on or about leased premises or the building of which it is a part of without the express written permission of Lessor. If permission is granted, a non-refundable pet fee of \$\_\_\_\_\_ per pet is payable upon execution of the Lease Agreement and Pet Addendum to the Lease Agreement.

**Automobiles/Trucks:**

1. _____	_____	_____	_____	_____	_____
Make	Model	Year	Color	License No.	State
2. _____	_____	_____	_____	_____	_____
Make	Model	Year	Color	License No.	State

Do You Own a Motorcycle, Van, Boat, Trailer or Camper? If so, specify: \_\_\_\_\_

**Emergency Contact:**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone No: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

_____	_____	_____	_____
Street Address	City	State	Zip

1. I understand that the Application Fee is non-refundable.
2. The Administrative Fee accompanying this application will be used to reserve the apartment I have chosen. If this application is declined, the Administrative Fee will be refunded.
3. Upon approval of this application, this Administrative Fee becomes a non-refundable fee to partially defray the cost of income and housing verification, move-in arrangements, and all other administrative costs related to establishing residency. If I cancel this application after 72 hours of its submission, or refuse to occupy the premises on the agreed upon date, I understand and agree that my Administrative Fee be forfeited to Schatten Properties and used as liquidated damages.
4. I consent to allow the consumer reporting agency, the property listed above, Schatten Properties Management Co., Inc. and their agents or employees to obtain a credit report, police and criminal record information, rental and resident history and employment verification for the purpose of determining whether or not to lease an apartment to me and will hold the same harmless from liability for the reporting of such information to the Management or owners.
5. I certify that all information provided by me is true, correct and complete and I understand that any misrepresentations and/or omissions are cause for the management to reject or terminate any agreement based on this information. I also understand that additional information or documentation may be required prior to move-in.
6. I acknowledge that I have received a copy of the Schatten Properties' leasing guidelines as part of this application.

**Applicant:**

**Management Representative:**

\_\_\_\_\_

\_\_\_\_\_

**Date:**

**Date:**

\_\_\_\_\_

\_\_\_\_\_

\*\*\*\*\* **Proposed Lease Details** \*\*\*\*\*

*(To Be Completed By Management Representative)*

Lease Term: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
(6 months, 1 year, etc)

Apt. #: \_\_\_\_\_ Floor Plan Size: \_\_\_\_\_ Special Terms: \_\_\_\_\_

- Application Fee: \$ \_\_\_\_\_
- Administrative Fee: \$ \_\_\_\_\_
- Pet Fee (Per Pet): \$ \_\_\_\_\_
- Rental Rate: \$ \_\_\_\_\_
- Additional Monthly Fees: \$ \_\_\_\_\_  
(ex: short term fees, pet rent, additional storage, etc.)
- Total Amount Due Monthly: \$ \_\_\_\_\_ \*

*\*This figure is a good-faith estimate based on the information provided at the time of application.*

Date Application Processed: \_\_\_\_\_ Time of Application: \_\_\_\_\_

